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## **OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

**DATE: WEDNESDAY 3 FEBRUARY 2010**  
**TIME: 2.00 PM**  
**PLACE: COUNCIL HOUSE (NEXT TO THE CIVIC CENTRE)**

### **Committee Members –**

Councillor James, Chair  
Councillor Mrs Watkins, Vice Chair  
Councillors Coker, Fox, Purnell, Roberts, Thompson, Viney and Wildy

### **Co-opted Representative –**

Mr D Fletcher (Chamber of Commerce)

### **Substitutes–:**

Named substitutes from the Panels may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

***Members are invited to attend the above meeting to consider the items of business overleaf.***

***Members and Officers are requested to sign the attendance list at the meeting.***

BARRY KEEL  
CHIEF EXECUTIVE

# OVERVIEW AND SCRUTINY MANAGEMENT BOARD

## PART I (PUBLIC AGENDA)

### AGENDA

#### 1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

#### 2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

#### 3. MINUTES

(Pages 1 - 6)

The Management Board will be asked to agree the minutes of the meeting held on 6 January 2010.

#### 4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### 5. CALL-INS:

5a Members will be advised of any executive decisions that have been called in

5b To monitor actions from Call-ins

5c Members will receive a schedule of executive decisions that have been deemed urgent with the agreement of the Chair

(Pages 7 - 8)

#### 6. TRACKING RESOLUTIONS

(Pages 9 - 16)

The Management Board will monitor progress on previous resolutions, including relevant resolutions of the LSP executive.

#### 7. LOCAL STRATEGIC PARTNERSHIP / OVERVIEW AND SCRUTINY PANELS UPDATES:

7a To receive updates from each Panel on ongoing / completed work with the related LSP Theme Groups

- 7b To agree further meetings / discussions with the LSP Theme Groups

**8. PERFORMANCE MONITORING:**

- 8a To receive the bi-monthly Finance and Performance Report and to identify issues for further review / monitoring by Panels **(Pages 17 - 90)**
- 8b To receive updates from Panels on actions / progress on performance issues previously identified
- 8c To monitor performance against Local Area Agreement targets and to identify issues for further review / monitoring by Panels
- 8d To monitor performance against the Scrutiny Improvement Plan / development of Protocols (TO FOLLOW)

The Head of Policy, Performance and Partnerships will submit revised Scrutiny and LSP Theme Group inter-working protocols which will be subject to discussion at LSP Executive on 27 January 2010.

**9. QUARTERLY REPORTS**

The Chair will provide feedback from Cabinet in respect of the recent overview and scrutiny quarterly report.

**10. RECOMMENDATIONS FROM PANELS:**

- 10a To receive and consider recommendations from Panels for O & S Management Board, Cabinet or Council (TO FOLLOW)
- 10b To monitor actions against recommendations made to Cabinet / Council

**11. WORK PROGRAMMES:**

- 11a To consider and approve work programmes for each of the Panels **(Pages 91 - 104)**
- 11b To consider and approve additions to work programmes

11c To receive new items from the Forward Plans for 1 January to 30 April 2010 and 1 February to 31 May 2010 with a view to identifying items for scrutiny

**(Pages 105 - 116)**

11d To agree Project Initiation Documents / Task and Finish Groups (TO FOLLOW)

The Customers & Communities OSP will submit PIDs for the following two topics –

- Councillor Call for Action Toolkit
- Financial Inclusion Strategy – Refresh Action Plan

11e To receive updates on Task and Finish Groups

## **12. COMMUNICATIONS:**

12a To receive reports of any press coverage

12b To consider any communication plans

## **13. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

## **PART II (PRIVATE MEETING)**

### **AGENDA**

#### **MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Overview and Scrutiny Management Board is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.